

International Association of
Machinists and Aerospace Workers

District Lodge No. 19



Bylaws

Approved: 9-12-22
Effective: 9-1-22

ARTICLE I - NAME AND PURPOSE

Section 1. This Body shall be known as District Lodge No. 19 of the International Association of Machinists and Aerospace Workers. It shall be maintained for the purpose of facilitating the work of the Organization and representing the membership employed on the affiliated railroad systems and other industries, as approved by Grand Lodge, for the perfection of the Organization and its membership.

Section 2. This District Lodge shall work in harmony with all affiliates of the International Association of Machinists and Aerospace Workers associate and share in common the benefits derived from the Organization.

ARTICLE II - MEMBERSHIP

Section 1. It shall be composed of local lodges whose membership are employed within the jurisdiction of District Lodge 19.

Section 2. This District Lodge is the highest tribunal of the International Association of Machinists and Aerospace Workers within its limits and under the general laws of the order subordinate to the Grand Lodge, and no local lodge shall make laws in conflict with the laws of the District Lodge.

ARTICLE III - DISTRICT CONVENTION

Section 1. The next regular District Convention shall be held in the month of August, September or October of 2018, and each four (4) years thereafter. Where practical, a union organized hotel or facility will be used. Notice of such Convention along with Delegate Credential(s) will be issued to all Local Lodges by the District Secretary-Treasurer, utilizing certified mail, no later than October 1 of the year preceding the Convention. The Executive Board shall meet in convention year during the time of the District Convention.

Section 2. Order of Business

1. Call to order by the President.
2. Pledge to the Flag.
3. Roll call of Officers and Delegates.
4. Introduction of visiting officers and G.L. officials.
5. Presentation of credentials and report.
6. Appointment of committees by the President.
7. Report of Officers.
8. G.L. Officers reports.
9. Reading of minutes of previous meetings.

10. Communications.
11. Reports of Committees:
 - (a) Rules of Order
 - (b) Credentials
 - (c) Audit
 - (d) Appeals and Grievances
 - (e) Resolutions
 - (f) Bylaws
 - (g) Special
12. Unfinished business.
13. New business.
14. Installation of Officers.
15. Good and welfare of the District.
16. Adjournment.

Section 3. The Convention of District Lodge No. 19 shall be composed of District Delegates with credentials as such, representing affiliated railroad systems and or other industries and Local Lodges, provided each Delegate be a member in continuous good standing in the International Association of Machinists and Aerospace Workers for not less than one (1) year, and not less than one (1) year good standing in his respective Local Lodge, immediately prior to the Convention. At the time of nomination and for six (6) months prior thereto, working at the trade. The qualification "working at the trade" shall be as set forth in Article II, Section 4 of the IAM Constitution. Any Delegate whose Local Lodge is two (2) months in arrears shall not be entitled to a seat in the District Convention.

ARTICLE IV - REPRESENTATION AND VOTE

Section 1. In District Lodge Conventions, affiliated Local Lodges shall be entitled to one (1) Delegate for the first 100 members or fraction thereof, and one (1) additional Delegate for each additional 100 members or major fraction thereof. The above to be calculated from members affiliated with District Lodge No. 19.

EXAMPLE:

Number of Members	Number of Delegates
1 to 150	1
151 to 250	2
251 to 350	3

Section 2. Upon roll call vote being demanded upon any question by one third (1/3) of the Delegates present, the voting power shall be as follows: one (1) vote for the first 100 members or fraction thereof, and one (1) vote for each additional 100 members or major fraction thereof based on the average number as shown by the Secretary-Treasurer's books for the past six (6) months.

Section 3. (a) Delegates to the District Lodge No. 19 Convention shall be the Officers, General Chairmen, Executive Board Members of District Lodge No. 19, and the District Delegates duly elected by the Local Lodges of District Lodge No. 19 as per Section 3, Paragraph (c) hereof.

(b) All Delegates shall be employed by, or have an employment relationship with, a railroad or related industry coming under the jurisdiction of District Lodge No. 19. The Officers and General Chairmen will have the same relationship, but only at the time of initial election.

(c) Local Lodge Delegates shall be elected by secret ballot of the members of each affiliated Local Lodge in December of the year preceding the District Convention, in the same manner as Local Lodge Officers, by establishing the meeting date for nominations and forwarding written notices to the last known address of each member qualified to vote at least twenty-five (25) days prior to the date of the Local Lodge election, designating the time and place where the election of delegates is to be held. This will include alternate delegates.

The District Secretary-Treasurer shall issue the credentials for each Delegate that the Local Lodge is entitled to. The Local Lodge must return the credentials to the Secretary-Treasurer no later than February 1 of the Convention year.

ARTICLE V - GRIEVANCES

Section 1. When a grievance occurs within any Local Lodge under the jurisdiction of District Lodge 19, it shall immediately be placed in the hands of the Local Chairman. If not possible for him to adjust said grievance, he shall present same to the District General Chairman for adjustment at Headquarters of said Company. All grievances shall be presented in writing.

ARTICLE VI - OFFICERS, AND GENERAL CHAIRMEN, AND HOW CHOSEN

Section 1. Effective with the District Lodge's election in 2019, the officers of this District will consist of a President who shall be the Directing General Chairman and a Secretary-Treasurer.

Section 2. (a) All nominees shall have been members of the IAM for not less than five years and not less than two years, continuous good standing in the District, prior to the election.

(b) Any Officer may seek any elective position regardless of what office he currently holds in the District.

(c) The President/Directing General Chairman, ten (10) General Chairmen (or as approved by the Grand Lodge) and the District Secretary-Treasurer shall be nominated and elected by referendum to a four (4) year term. Each nominee for President/Directing General Chairman, General Chairman and District Secretary-Treasurer must have the nomination and/or endorsement of at least fifteen percent (15%) of the current District's Local Lodges.

Section 3. Election Notice

(a) No later than the first week of October preceding an election year, the District Secretary-Treasurer shall issue a circular to all Local Lodge Recording Secretaries and Presidents affiliated with District Lodge 19, calling for endorsement for nominees and election for District Lodge offices.

(b) Each Local Lodge Recording Secretary will supply the District Secretary-Treasurer with the location(s) of the Nomination Meeting, Nomination Endorsement Vote and District Lodge Officer Election by the first week of November preceding an election year.

(c) During the last two weeks of December, preceding an election year, the District Secretary-Treasurer shall notify by mail all members affiliated with District Lodge 19 notice of the nomination, election and absentee ballot process at their last known home address. The notice will inform members of the date, times and location(s) of the Nomination Meeting, Nomination Endorsement Vote, and District Officer Election and contain instructions and qualifications to request an absentee nomination form and absentee ballot for Nomination Endorsement and the District Officer Election. Requirements for voting by absentee ballot are set forth in Article II, Section 3 of the IAM Constitution and in Section 6 (Absentee Ballots) below.

Section 4. Nominations

(a) A special nomination meeting will be held in each Local Lodge on the first Friday of the following February from 6:00 am to 8:00 am and from 6:00 pm to 8:00 pm.

(b) A valid nomination must have the nominator's and candidate's names, Local Lodge and book numbers. The nominee and nominator must be in good standing. The deadline to submit written nominations to the District Lodge Secretary Treasurer for those eligible to nominate by mail is the Thursday preceding the first Friday in February of an election year.

(c) The nomination endorsement vote (if necessary) will be held on the first Friday in March of an election year from 6:00 am to 8:00 am and from 6:00 pm to 8:00 pm. Absentee endorsement ballots must be received in the mail by the District Lodge Secretary Treasurer no later than the first Friday in March.

(d) The order of the nomination endorsement vote ballot shall list the incumbents first and then all remaining candidates in alphabetical order. Local Lodge endorsements will be determined by a plurality of votes for each contested District Lodge office. In the event of a tie, a recount will immediately take place and if still tied, a Local Lodge Teller will conduct a coin toss to determine the winner.

(e) Within five (5) days after the close of the nomination endorsement vote, the Recording Secretary of the Local Lodge shall forward to the Secretary-Treasurer of the District Lodge, by express mail, a list of all endorsements upon the forms provided them by the District Secretary-Treasurer.

(f) All endorsements for nominations in order to be tabulated must bear a postmark of not later than five (5) days after the close of the nomination endorsement vote.

(g) The District Secretary-Treasurer shall immediately upon tabulating the endorsements, notify all nominees of the results of this tabulation by express mail. The nominees, after receiving this notification, shall advise the District Secretary-Treasurer not later than the second Friday of April, by express mail, of their acceptance or rejection of the nomination. If no communication is received from a nominated candidate, the nominee shall be deemed to have declined the nomination. Any nominee receiving endorsements from at least 15% of the District's affiliated Local Lodges and accepting the nomination shall be a bona fide candidate and have his/her name placed upon the ballot. The District Secretary-Treasurer shall immediately notify all nominees by express mail that their names shall appear on the ballot.

Section 5. Election Procedures

(a) No nominee may be a candidate for more than one (1) office. In the event there is only one (1) nominee for any of the respective offices, the nominee's name will appear on the ballot without opposition. "Write-in" votes are not permitted and will not be tabulated.

(b) The election of District Lodge Officers will be held the second Friday in June from 6:00 am to 6:00 pm.

(c) After the foregoing provisions have been complied with, the District Secretary-Treasurer shall, not later than May 1st, prepare the ballot and have printed thereon the names of all eligible candidates, together with the book number and the Local Lodge of which they are respectively members at the time of nominations, said names to be arranged in order according to the number of endorsements received by each candidate for each office stated.

(d) All ballots shall bear the seal of the District Lodge and be so arranged that a voter may with ease designate his choice by marking (X) or a check mark (✓) opposite names of those candidates for whom s/he wishes to record his or her vote.

(e) The District Secretary-Treasurer shall supply all Local Lodges with a sufficient number of ballots (without charge and no other ballots are to be used) to enable each District Lodge 19 member in good standing to cast a vote.

(f) The District Secretary-Treasurer shall furnish tally sheets in triplicate to tally the votes of the members of the Local Lodges.

- One (1) tally sheet shall be given to and retained by the Local Lodge Recording Secretary.
- One (1) shall be enclosed in a sealed and signed container with the ballots / stubs and returned by express mail to the District Secretary Treasurer.
- One (1) shall be forwarded to the District Secretary- Treasurer by fax or e-mail immediately after the tally.

Section 6. Absentee Ballots

(a) Absentee Ballot information as to who is eligible to receive an absentee ballot as hereafter provided shall be communicated to such members in the notice mailed in December preceding an election year, as set forth in Section 3 above.

(b) Members eligible to vote in the District Lodge Election by absentee ballot are:

- Members who reside in outlying districts more than twenty-five (25) miles from the designated balloting place.
- Members who are confined because of verified illness
- Members on leave qualifying under Federal, State or Territorial family leave laws.
- Members on Vacation (does not apply to retired members)
- Members on official IAM business approved by LL, DL or GL.
- Members on employer travel assignment.
- Members on reserve military leave

(c) All requests must be made singly, in writing, by the requesting member and delivered by mail to the District Secretary Treasurer. The following provisions apply: (1) the written request for an absentee ballot must be received by the District Lodge Secretary-Treasurer not later than 30 days before the election; (2) the request must contain the members full, current address; (3) the member must sign the request; (4) if the records of the Lodge indicate that the applicant is eligible to vote in the

election, the District Lodge Secretary Treasurer shall immediately mail the absentee ballot once ballots have been printed; (5) if, in the judgment of the District Secretary Treasurer, the member is not entitled to vote by absentee ballot, the member will be so notified, in writing, as soon as possible but no more than 10 days after receipt of the request for an absentee ballot.

(d) The requesting member will mark his/her ballot and mail it to the District Lodge Secretary Treasurer in the proper envelopes provided by the District Secretary Treasurer along with the absentee ballot, in accordance with the instructions so as to be received by the Secretary Treasurer at the designated P.O. Box no later than the second Friday in June, the day on which the election is held.

(e) The District Secretary Treasurer, accompanied by the District Tellers will retrieve absentee ballots from the designated P.O. Box and turn them over to the District Tellers together with all mail ballot requests prior to the close of the polls at the latest local lodge voting location on the day of the election.

Section 7. Polling

(a) At the first Local Lodge meeting held in the month of May in an Election year, each Local Lodge President shall appoint at least three (3) members as Tellers who shall receive, record and count the votes of members of their Local Lodges. In case one (1) or more of said Tellers are unable to act, then the President of the Local Lodge shall fill the vacancy by appointment.

(b) Votes shall be received by the Local Lodge Tellers from the opening of the polls at 6:00 am to the closing of the polls at 6:00 pm on the second Friday in June.

(c) All ballots must be marked in ink. All votes shall be deposited in the presence of at least two (2) of the Tellers. Each candidate shall be entitled to an Observer at the voting and tabulation of ballots.

(d) All ballots containing erasures, any type of mutilation made by a voting member, or where the intent of the voter cannot be determined shall be voided with respect to the vote for all races on the ballot in which the defect is identified. The voting member can return a spoiled ballot to the Local Lodge Tellers and exchange it for a new ballot.

Section 8. Tabulation

(a) The President/Directing General Chairman of the District Lodge shall appoint at least three (3) Tellers to assist in conducting the election in a fair and impartial manner.

(b) The District Secretary-Treasurer shall be the custodian of all ballots and tally sheets and he/she shall, after the District Lodge Tellers are duly organized and on their demand, surrender unopened and in their original envelope or packet, all ballots and tally sheets.

(c) The District Lodge Tellers shall meet with the District Secretary-Treasurer ten days after the Election Day and proceed with the count.

(d) The ballots and tally sheets shall be opened only by at least three (3) District Lodge Tellers. Ballots and tally sheets not mailed in accordance with these Bylaws shall not be counted.

(e) The District Lodge Tellers shall have full charge of the counting of the ballots and prior to the counting of the ballots must adopt rules to govern their work.

(f) Observers for candidates may be present to watch the tabulation of votes by the District Lodge Tellers.

(g) After they have counted and tabulated the votes cast in each Local Lodge and absentee ballots for the respective candidates, the District Secretary-Treasurer will have the signed reports of the Tellers printed and a copy emailed to each candidate. He/She shall also publish a Lodge-by-Lodge tally on the District Lodge website within seventy-two (72) hours. The nominee receiving the highest number of votes for that respective office shall be declared duly elected by the District Lodge.

(h) In the event of a tie vote for any office, there will be a mandatory recount. If the candidates remain tied after the recount, the District Lodge Tellers will conduct a coin toss to determine the winner.

(i) The candidates declared elected by the District Lodge Tellers will be installed into office on October 1st of the year elected.

(j) The District Lodge Secretary Treasurer will retain all election records in a sealed container for a period of one year after the final vote tally.

ARTICLE VII - DUTIES OF OFFICERS AND GENERAL CHAIRMEN

Section 1. The President of the District Lodge shall attend all meetings of the District Lodge and have power to call special meetings of the Executive Board when occasion requires. The President shall countersign vouchers and checks, which may be issued against the District Lodge banking accounts for all bills rendered. He shall appoint a District Educator and a District Communicator, direct and assign the duly elected General Chairmen, decide upon location of District offices, clerical help, office expense,

etc., as needed, and shall supervise and direct all such affairs. He shall preserve order and in all places where the vote is equally divided in a Convention or at a meeting of the Executive Board, cast the deciding vote. He shall enforce the Constitution of the International Association of Machinists and Aerospace Workers and decide all questions of order and usage according to the provisions of these Bylaws.

Section 2. In the event the office of President/Directing General Chairman becomes vacant, the Assistant President /Directing General Chairman shall assume the office for the duration of the unexpired term. The resulting General Chairman's vacancy, or, any other General Chairman's vacancy, may be filled by appointment by the President/Directing General Chairman with the approval of the District Executive Board.

Section 3. (a) The General Chairmen shall advise and counsel the membership as occasion may require and use their best efforts to organize the Craft throughout the District. They shall report periodically to the membership all items of interest pertaining to their offices and perform all other duties pertaining to their offices. They may be assigned to represent the District at meetings at the discretion of the President/Directing General Chairman. They shall attend all meetings of the Executive Board and the District Conventions.

(b) For the faithful performance of their duties, the General Chairmen shall receive the following monthly salaries, effective January 1, 2018, one half to be paid on or before the 10th of the month and one half on or before the 25th of the month:

President/Directing General Chairman -	\$13,197.90
Assistant President/Directing General Chairman -	\$10,524.28
Assistant to the President/Directing General Chairman -	\$10,524.28
Remaining General Chairmen -	\$9,808.72

Salaries shall be increased each January 1st by the average of the percentage increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) as published by the U.S, Department of Labor's Bureau of Labor Statistics and the Canadian Consumer Price Index as published by Statistics Canada. The "not seasonally adjusted" indices will be used.

(c) The President/Directing General Chairman shall select one of the duly elected General Chairmen as Assistant President/Directing General Chairman. The Assistant President/ Directing General Chairman shall assist in maintaining order, perform such other duties as may be assigned and preside at all meetings in the absence of the President/Directing General Chairman.

(d) The President/Directing General Chairman may appoint Assistant(s) to the President/Directing General Chairman if deemed necessary and appropriate to the operation of the District.

(e) The General Chairmen shall be paid a per diem expense of the maximum allowed for a Class "A" city by the Internal Revenue Service, unless a higher amount is allowed by the International at a Grand Lodge Convention, plus receipted hotel/motel room charges, when away from his home point or station overnight together with other legitimate expenses including all business travel expense. On any day General Chairmen are required to be away from home point or station on District business for eight (8) hours or more but not associated with an overnight stay, they shall receive a per diem rate of 50% of the overnight per diem rate together with other legitimate expenses including all business travel expense. Use of personal automobile for District business will be compensated for on a mileage basis consistent with prevailing allowance approved by the Internal Revenue Service for such usage. Expense accounts are to be submitted on the fifth (5th) of each month for the preceding month and after review and approval by the PDGC, will be paid by either check or direct deposit. It is understood that expense payments by check will be made promptly and direct deposit payments will be in conjunction with the second (2nd) half payroll. Election of how one will be paid, either check or direct deposit, will be made once in January of each year. If a selection is not made in January, the preceding year's selection will remain.

(f) The General Chairmen working out of their assigned office will be allowed \$125.00 per month expenses for the use of their automobiles and other incidental expenses such as parking fees, and so forth, while on District Lodge No. 19 business within the city in which that office is located.

(g) The Officers and General Chairmen of the District shall be allowed a vacation in accordance with the provisions of the December 17, 1941 National Vacation Agreement as amended. There shall be no duplicating or pyramiding of vacation benefits. They shall be required to utilize all vacation due prior to leaving office except for death, or unless in the opinion of the President Directing General Chairman, it is in the best interest of the District to pay a District employee in lieu of his/her vacation.

(h) The District will pay the premiums on the Officer's and General Chairmen's Health, Hospital, Vision, Dental, Prescription Drug, Medical and Life Insurance Plan, including dependents. Each Officer and General Chairman shall be required to make a monthly employee cost-sharing contribution for each month that the District makes a premium payment for himself and/or his dependents equivalent to the contribution required by the Agreement between the National Carriers Conference Committee and the IAMAW.

(i) If it becomes necessary to reduce the force of General Chairmen (furlough), the principle of seniority will prevail.

Section 4. (a) The District Secretary-Treasurer shall attend all meetings of the District and conduct the correspondence of the District, except as otherwise provided for. He shall receive all funds and keep an accurate account of the finances of the District and pay all legitimate bills for the District, including affiliated bodies. He shall get a correct report from the Grand Lodge as to the number of members in good standing in all local lodges of the District prior to the convention held every four (4) years and shall have his accounts ready for the Auditing Committee.

(b) The District Secretary-Treasurer shall make a financial report to the District semiannually, and shall provide the President/Directing General Chairman of the District Lodge and all Local Lodges with a monthly report of District income and expenses. He shall file a bond with the bonding and Fidelity Company designated by the Grand Lodge in sufficient amount as the District Executive Board or the IAM General Secretary-Treasurer may direct.

(c) Effective January 1, 2018, for the faithful performance of duties, the District Secretary-Treasurer shall receive a monthly salary of \$10,524.28, one-half to be paid on or before the 10th of the month and one-half on or before the 25th of the month. The District Secretary-Treasurer shall receive salary increases based on adjustments of the Assistant President/ Directing General Chairman's monthly salary.

(d) The District Secretary-Treasurer shall be furnished office facilities, office expenses, clerical help, etc., as needed and justified. When away from his home point on authorized business of the District, he shall be paid a per diem as paid to the General Chairmen, plus receipted hotel/motel room charges, when away from his home point or station overnight together with other legitimate expenses, including all business travel expenses. On any day the District Secretary-Treasurer is required to be away from home point or station on District business for eight (8) hours or more but not associated with an overnight stay, he shall receive a per diem rate of 50% of the overnight per diem rate together with other legitimate expenses including all business travel expense.

(e) In the event a vacancy occurs in the office of the District Secretary-Treasurer, the President/Directing General Chairman shall, with the approval of the Executive Board, appoint a qualified capable member of the District Lodge to fill such office for the duration of the unexpired term.

(f) Upon approval of any change or revision of these bylaws, the District Secretary-Treasurer shall furnish such changes and/or revisions within sixty (60) days of the approval date to all Recording Secretaries of all Affiliated Local Lodges of District Lodge No. 19.

(g) The District Secretary-Treasurer will be allowed \$125.00 per month expenses for the use of his automobile and other incidental expenses such as parking fees and so forth while on District Lodge 19 business within the city in which his office is located.

Section 5. (a) The Officers and General Chairmen will not hold paid offices in City or State Federations and will not combine their offices or positions with either City or State Federation.

(b) All checks drawn by the District Secretary-Treasurer will be countersigned by the President/Directing General Chairman of District Lodge No. 19. All electronic funds transfers (EFT) will be completed in accordance with these Bylaws and with the Grand Lodge Constitution or Official Circular.

Section 6. (a) There shall be an Auditing Committee of three (3) members who shall audit the accounts of the District every six (6) months in the months of January and July covering the preceding 6-month period, and a report made to all local lodges. The Auditing Committee shall be members of the Lodge nearest the office of the District Secretary-Treasurer and they shall be elected by the members of the Lodge. Such auditors shall be paid reasonable expenses from the funds of the District.

(b) The accounts of the District shall be audited at the convention of the District by an Auditing Committee of three (3) members who are to be delegates to the District Convention and are appointed by the President /Directing General Chairman and approved by the Convention Delegates. It shall be their duty to review all audits made since the last convention.

(c) The bank statement for each month covered by the semi-annual audit of District accounts must be furnished the Auditing Committee at the beginning of each audit.

ARTICLE VIII

ELECTION AND DUTIES OF EXECUTIVE BOARD MEMBERS AND HOW CHOSEN

Section 1. The Executive Board of District Lodge 19 shall consist of the President/Directing General Chairman, District Secretary-Treasurer, and thirty (30) elected Executive Board members.

Section 2. The Executive Board members shall be elected as follows:

REGION I. Six (6) Board members from the Local Lodges within the states of Arizona, California, Colorado, Idaho, Kansas, Montana, Nevada, New Mexico, Oklahoma, Oregon, Utah, Washington and Wyoming.

REGION II. Six (6) Board members from the Local Lodges within the states of Illinois, Iowa, Minnesota, Nebraska, North Dakota, South Dakota, and Wisconsin.

REGION III. Six (6) Board members from the Local Lodges within the states of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Missouri, North Carolina, South Carolina, Tennessee and Texas.

REGION IV. Six (6) Board members from the Local Lodges within the states of Delaware, Indiana, Kentucky, Maryland, Michigan, New Jersey, Ohio, Virginia, West Virginia and the District of Columbia.

REGION V. Six (6) Board members from the Local Lodges within the states of Connecticut, Maine, Massachusetts, New Hampshire, New York, Pennsylvania, Rhode Island, Vermont and Canada.

No more than one (1) Executive Board member may be elected from any Local Lodge.

Section 3. Executive Board members shall be employed by, or have an employment relationship with, a railroad or related industry coming under the jurisdiction of District Lodge No. 19.

Executive Board members shall have been members of the IAM for not less than five (5) years continuous good standing in the District, prior to the election or appointment.

Section 4. The nomination and election of Executive Board members will be held at the regular quadrennial convention.

Delegates of each respective Region shall be entitled to nominate six (6) or more candidates from among themselves as Executive Board members.

All nominated candidates shall be placed on a common ballot divided by Region. The convention Delegates shall elect six (6) candidates from each region by a secret ballot vote on a ballot prepared by the District Secretary-Treasurer. Such ballots shall be turned over to an election Teller Committee which shall be appointed by the President-Directing General Chairman. The election Teller Committee shall be comprised of one (1) Delegate from each Region who is not an Executive Board Candidate.

The six (6) candidates receiving the highest number of votes in each respective Region shall be declared elected and shall serve a term of four (4) years or until the next regularly scheduled convention of the District.

Section 5. It shall be the duty of the Executive Board to act on all matters of emergency in accordance with the Constitution of the IAM between District meetings.

Section 6. When an emergency exists special meetings of the Executive Board may be called. The Executive Board shall be called into emergency session when the District Secretary-Treasurer has received requests from a majority of its members.

Section 7. The District Executive Board shall attend all meetings and Conventions of the District, aid in the conduct and productivity of such Conventions, and perform such other duties as may be assigned to them by the District President/Directing General Chairman.

Section 8. While away from their home point on authorized business of the District, they shall be paid a per diem rate as paid to the District General Chairmen, plus receipted hotel/motel room charges, when away from home point or station overnight together with other legitimate expense including all business travel expenses. They shall also be paid for actual wages lost while away from their home station on such assignment. While on business for eight (8) hours or more but not associated with an overnight stay, they shall receive a per diem of 50% of the overnight per diem rate.

Section 9. In the event a vacancy occurs in the office of Executive Board member, the President/Directing General Chairman shall, with approval by the majority of remaining Executive Board members, appoint a qualified Local Lodge member from the Region where the vacancy occurred to fill such office for the duration of the unexpired term.

ARTICLE IX - APPEALS

Section 1. Appeals may be taken by a member or members from decisions rendered by the Local Committee to the Local Lodge and from the decision of the Local Lodge to the General Chairman assigned to that territory and if not satisfied with the decision of the General Chairman of their District may then appeal his decision to the Executive Board, and from the Executive Board to the next Convention of the District. Failing to secure satisfaction, they may then handle in accordance with the appeal provision of the IAM Constitution.

ARTICLE X - PER CAPITA TAX

Section 1. This District shall be maintained by a per capita tax on all members of \$12.70 per month, as adopted by action of the September 1990, Convention. Per Capita tax will be increased 5¢ per month per member on each increase in wages of 5¢ per hour, or major fraction thereof, received by Journeymen. Such increases in per capita tax payments to the District Lodge shall be based on wage increases in the preceding

year and become effective in January of each year. Effective December 31, 2014 the District Lodge per capita tax shall be increased \$2.00 per member per month.

In the event the District Officers and Executive Board members determine that the Treasury of the District has sufficient funds to forego a portion of District per capita tax increase resulting from the preceding paragraph, they have the authority to waive a portion of the per capita tax increase.

All changes in per capita tax within this section shall be submitted to the International President for approval and incorporation into these bylaws.

The President-Directing General Chairman shall have the authority, subject to approval by the International President, to grant special dispensation of the District per capita tax as established by this Article when in his judgment it is in the best interests of the District to do so.

Section 2. When funds in addition to the monthly per capita tax are required, an assessment may be levied in conformity with the IAM Constitution. Should the Executive Board deem it necessary to levy an assessment, the President /Directing General Chairman and District Secretary-Treasurer shall address a statement to affiliated lodges acquainting them with the circumstances that warrant additional funds, quote the laws of the Grand Lodge governing procedure for levying District Lodge assessments, and advise how and when assessments (if levied) shall be forwarded to the District Secretary-Treasurer.

Section 3. When the treasury of the District has finances in excess of \$600,000.00, there shall be \$1.00 each per capita tax paid placed in a Convention Fund monthly until such fund totals \$600,000.00.

Section 4. This Convention Fund shall be used to pay one (1) delegate's expenses, including lost wages, to the District Convention from each Local Lodge, plus per diem as paid to District General Chairmen, except that those delegates residing within twenty-five (25) miles of the convention site will be allowed 50% of the overnight per diem rate for each day's expenses. Delegates traveling by private automobile will be allowed mileage paid at the prevailing rate allowed by IRS regulations from the city where the local lodge is located and the convention site. This amount shall not exceed the rate for economy coach air fare. If the sum in the Convention Fund is not sufficient to pay the expenses of one (1) delegate from each Local Lodge, this sum may be distributed equally among the local lodges who have delegates to the convention. Otherwise, the local lodge having delegates to the District Convention shall reimburse their delegates.

ARTICLE XI - AMENDMENTS OR CHANGES

Section 1. These bylaws may be amended or changed by proposals submitted to a District Convention when approved by the accredited delegates in attendance and the International President. The amendments adopted by them shall then become effective and in force the first day of the following month after approval of the International President.

The District Secretary-Treasurer will notify all Locals at least one hundred and twenty (120) days prior to the Convention that submitting proposed changes are in order.

Section 2. Any proposed changes in these bylaws to be acted on by the District Convention, must be submitted in writing by the Local Lodge to the District Secretary-Treasurer at least sixty (60) days prior to the convening of the convention.

The District Secretary-Treasurer will copy the Executive Board and all General Chairmen with any and all resolutions proposing changes to these bylaws at least fifteen (15) days prior to the convening of the convention.

Section 3. The Executive Board shall have the authority to propose changes in these bylaws to be acted on by the District Convention or by a referendum between conventions.

Section 4. Between conventions, any local lodge affiliated with this District may propose amendments or changes to these bylaws by submitting same in writing to the District Secretary-Treasurer. The local lodge will send copy of proposed amendments or changes to other local lodges at the same time they are sent to the District Secretary-Treasurer, as any changes are to be endorsed by one third (1/3) of the local lodges in District Lodge No. 19. The District Secretary-Treasurer shall then submit same to the membership of the District and when ratified by a majority of all votes cast by the members of the affiliated local lodges, and approved by the Grand Lodge, the amendment or change shall become effective on the first day of the month following approval.

Section 5. The expense of submitting any change or amendment to the membership by referendum shall be borne by the lodge submitting same, unless said change or amendment is approved by a majority of those voting.

ARTICLE XII

Section 1. The District Secretary-Treasurer will notify all Locals at least one hundred and twenty (120) days prior to the Convention that submitting proposed resolutions are in order.

Section 2. Resolutions to be acted on by the District Convention must be submitted in writing by the Local Lodge to the District Secretary-Treasurer at least sixty (60) days prior to the convening of the convention.

ARTICLE XIII

Section 1. Nothing in these bylaws shall be construed or applied in a manner that will conflict with the provisions of the IAM Constitution. All matters arising and not specifically covered by these bylaws shall be governed by the IAM Constitution.

Section 2. All Officers, employees or other individuals in this District Lodge who are responsible for, or handle funds of or for the District Lodge, shall be bonded in accordance with the IAM Constitution and the IAM Policy relating thereto.

ARTICLE XIV

Section 1. For convenience, all references to gender in these Bylaws are made in the masculine gender. It is understood that reference to masculine gender include both the masculine gender and the female gender.

Approved by

Robert Martinez, Jr.
INTERNATIONAL PRESIDENT